



Privacy Policy

EUROAVIA OSTEND

2021-2022

Introduction:

EUROAVIA Ostend is a non-profit organisation without lucrative purpose run by volunteering students.

The goal of the local board is to ensure that our members are given enough opportunities to explore the aerospace industry, representing our members both at the educational institution and at a local and international level. To achieve the latter and help develop the future careers of our members we organize local and international initiatives.

EUROAVIA Ostend, formerly OASA (Ostend Aviation and Space Association), is part of EUROAVIA International “ the European Association of Aerospace Students.”

1 Information we collect:

The information we, as EUROAVIA Ostend, collect from our members has to be given by the members or data people themselves. This could be during enrollment into the local group or registration for an event organised by us. The wanted information will always be specified in the registration form.

In no circumstances will we collect information that was not willingly disclosed by the member or participant.

2 Method of data collection:

Data will be collected in the following cases:

- Through the membership registration form.
- Through the registration form for an event.

3 What personal information do we collect?

We as EUROAVIA Ostend currently collect and process the following information:

- **Membership registration form:**
Name; surname; E-mail; address; date of birth; nationality; sex; IBAN-number; phone number and, current field of study.
- **Event registration form:**
Name; surname; E-mail and membership status EUROAVIA.

4 Who do we get the information from?

The personal information processed by us, is mostly provided by the owner of the data itself. In some cases it is possible that this personal data is given to us from EUROAVIA International or other instances where you are registered and whom we have contact with provides us your data in order to enjoy our services.

5 Use of your data:

Your personal data is used to contact you in case this is necessary, invite you to events, and inform you about upcoming opportunities.

It may be possible that your information is shared with EUROAVIA International for professional and other legal reasons. *(In case this would happen, you, the rightful owner of this information, would be contacted first to approve upon these actions.)*

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on to process your personal information are:

- (a) **your consent.** You have the right to remove your consent at any time. You can do this by contacting us through the contact information given in section 8.3 of the Privacy policy.
- (b) **legal obligation.**
- (c) **vital interest.**
- (d) **utility to perform a public task.**
- (e) **legitimate interest.**

6 How do we store your personal data?

Your personal data is stored securely by us for as long as is required, this being fully dependent on the purpose. If you, the user, gave us the personal data:

- **in case of a membership at EUROAVIA Ostend:** Your personal data will be stored for one academic year. After this time period, your data will be deleted, including your account on our local website. In order to become a member for the next academic year, it is required to fill in a new registration form.
- **in case of registration for an event:** Your personal data will be stored as long as needed to organise the event. Once the event is over, your personal information will be deleted.

7 Your data protection rights:

As of GDPR, May 25, 2018, the individual that has agreed with the privacy policy has the right to:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify any form of inaccurate data or incomplete data.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

Your right to being informed – You have the right to be informed of all changes made to your data and the privacy policy. If there should be a data breach we will notify you within the first 72h.

You are not required to pay any charge for exercising your rights. If you make a request to us concerning your personal data, we have one month to respond to you.

8 Communication:

8.1 Disputes:

If there should be any dispute around the privacy policy or the handling of your personal information, please contact us through the contact information given in section 8.3 of our privacy policy. We will try everything in our power to solve your problem and resolve the dispute.

If after contacting us about a dispute, and you are still dissatisfied with the way we handle your personal information, you can contact the “commission for the protection of privacy.”
Gegevensbeschermingsautoriteit
Drukpersstraat 35, 1000 Brussel

+32 (0)2 274 48 00

+32 (0)2 274 48 35

contact@apd-gba.be

8.2 Changes made to the privacy policy:

Every individual whose data we process, will be notified in case that changes are made to the privacy policy. If the individual does not agree with the new policy, the “right of erasure” can be called upon.

8.3 Contact information:

EUROAVIA Ostend:

Nieuwpoortsesteenweg 945C, 8400

Ostend

President:

E-mail: voorzitter@euroavia-oostende.eu

Secretary:

E-mail: secretaris@euroavia-oostende.eu

Website: <https://euroavia-oostende.eu/>

